

Pennsylvania Association of Conservation Districts (PACD)

CONSERVATION TECHNICIAN

VACANCY ANNOUNCEMENT

Position Title: Conservation Technician

Salary Range: \$25,000 - \$35,000 per year

Location: Lebanon, Pennsylvania

Duties:

The position serves as conservation technician with area-wide duties. The technician will:

- provide technical assistance to area partnership in the planning, design and construction of engineering practices;
- prepare designs of conservation practices and water quality best management practices, which are site specific and require coordination among various groups and individuals; and
- provide engineering assistance in conducting preliminary investigations.

Qualifications:

- High school education (advanced training preferred);
- Skill in survey, data collection, topographic map development, CADD, and specification writing;
- Ability to apply engineering principles and new technologies to designs, and provide construction quality assurance for BMPs;
- Ability to communicate with individuals and groups to explain BMP practices; and
- Valid PA driver's license and access to vehicle (mileage reimbursement provided).

Work Schedule:

This is a temporary full-time position. Candidate must successfully complete a probationary period of six months. The position is contingent upon year-to-year grant funding.

Conditions of Employment:

Work is performed indoors and outdoors, often under adverse weather conditions and uneven terrain.

Benefits:

Benefits include health insurance, retirement, and accrued sick and vacation leave.

How to Apply:

Candidates must submit the following information to the PACD:

1. Education:

Applicant must, at a minimum, have successfully completed high school. College or technical training is preferred. Provide documentation of high school graduation and a transcript of any post-high school/college courses and/or evidence of college graduation (list of courses with credit hours, major(s), and grade-point average or class ranking).

2. Knowledge, Skills and Abilities (KSA)

Candidates must submit a resume and a narrative statement with specific responses to the knowledge, skills, and abilities (KSA) listed below in this announcement. Provide no more than one page per KSA. Include experience that gave you the specific knowledge, skill or ability, and evidence of your success (such as accomplishments, awards received, etc.). Describe experience (paid or unpaid), education, training and self-development. Evidence of the three KSA must be provided, failure to submit your narrative response to the KSA may negatively affect your eligibility and/or rating for this position.

Knowledge, Skills and Abilities (KSA):

- a. Skill in survey, data collection, topographic map development, CADD and specification writing. (Provide examples of your experience and equipment/software used in survey, CADD design).
- b. Ability to apply engineering principles and new technologies in order to design and provide construction quality assurance for BMPs. (Provide examples of design work completed, construction oversight, materials testing, etc.)
- c. Ability to communicate with other individuals, and groups, in order to explain BMP practices. (Provide examples of communication education and experience, reports, cost estimates, etc).

Submit Applications to:

Pennsylvania Association of Conservation Districts, Inc.
25 North Front Street
Harrisburg, PA 17101

Deadline for Application:

All application materials must be received at the PACD office by **8:00 am EST on Monday September 14, 2009**. PACD shall not be held responsible for delays in delivery by US Postal Service, Fed Ex, etc. Application materials will not be returned.

No relocation expenses will be provided.